

# Johnston County Board of Education Superintendent Application

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## Personal Data

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**Name:**

(First)

(Middle Initial)

(Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

**Other:**

(First)

(Middle Initial)

(Last)

**Email Address:**

## Postal Address

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### Current Address

Number & Street:

Apt. Number:

City:

State/Province:

Zip/Postal Code:

Country:

Daytime Phone:

Home/Cell Phone:

## Employment Desired

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Open Vacancy Desired:

**Date Last  
Submitted**

**Experience in  
Similar Positions**  
years

JobID: 215

**Superintendent:** Johnston County Public Schools Superintendent at  
NCSBA

## Referral Source

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How did you learn about this vacancy?

NCSBA Website

NCSBA Now

Facebook

Twitter

LinkedIn

K12jobspot

AASA

Other

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## Licensure

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Do you hold a valid superintendent license in North Carolina?

If yes, please upload a copy.

Do you hold a valid superintendent license or certificate in any other state(s), and if so, what state(s)?

If yes, please upload a copy(ies).

If you do not hold any superintendent license, please explain your current licensure status.

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## Employment History

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**Describe your present employment.**

- \* Employer (include city and state where located):
- \* Your title:
- \* Beginning date of employment:
- \* Number of students (in school system):
- \* Number of employees you supervise:
- \* Amount of budget you control:


Major responsibilities:

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**Please list in reverse chronological order all full-time positions, excluding your current position listed above, that you have held both within and outside the field of education. If you would also like to attach a resume, please do so below.**

- Employer (include city and state where located):
- Your title:
- Dates employed, from:
- until:
- Number of employees you supervised:+
- Number of students (in school system):+
- Amount of budget you controlled:+
- Reason for leaving:


Major responsibilities:

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- 
- Employer (include city and state where located):
  - Your title:
  - Dates employed, from:
  - until:
  - Number of employees you supervised:+
  - Number of students (in school system):+
  - Amount of budget you controlled:+
  - Reason for leaving:


Major responsibilities:

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- Employer (include city and state where located):

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## Employment History continued

Your title:	
Dates employed, from:	
until:	
Number of employees you supervised:+	
Number of students (in school system):+	
Amount of budget you controlled:+	
Reason for leaving:	

Major responsibilities:

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Employer (include city and state where located):	
Your title:	
Dates employed, from:	
until:	
Number of employees you supervised:+	
Number of students (in school system):+	
Amount of budget you controlled:+	
Reason for leaving:	

Major responsibilities:

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Employer (include city and state where located):	
Your title:	
Dates employed, from:	
until:	
Number of employees you supervised:+	
Number of students (in school system):+	
Amount of budget you controlled:+	
Reason for leaving:	

Major responsibilities:

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Employer (include city and state where located):	
Your title:	
Dates employed, from:	
until:	

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## Employment History continued

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Number of employees you supervised:+

Number of students (in school system):+

Amount of budget you controlled:+

Reason for leaving:


Major responsibilities:

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Employer (include city and state where located):

Your title:

Dates employed, from:

until:

Number of employees you supervised:+

Number of students (in school system):+

Amount of budget you controlled:+

Reason for leaving:


Major responsibilities:

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+Approximate number during last year in position.

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## Educational Background

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Below please list in reverse chronological order all college and postgraduate institutions you have attended and attach an electronic copy (e.g., a scanned PDF) of the corresponding transcript. Certified transcripts are not required.

* Institution	
* Location	
* Years of Attendance	
* Degree Received	
* Major/Minor	
Transcript	

Institution	
Location	
Years of Attendance	
Degree Received	
Major/Minor	
Transcript	

Institution	
Location	
Years of Attendance	
Degree Received	
Major/Minor	
Transcript	

Institution	
Location	
Years of Attendance	
Degree Received	
Major/Minor	
Transcript	

Institution	
Location	
Years of Attendance	
Degree Received	
Major/Minor	
Transcript	

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## **Educational Background continued**

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Institution  
Location  
Years of Attendance  
Degree Received  
Major/Minor  
Transcripts




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## Professional and Community Activities

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In order of importance to you, please list the professional organization(s) of which you are or have been a member:

Please list any professional awards you have received and publications you have written:

In order of importance to you, please list the community organization(s) of which you are or have been a member:

Please list any community awards you have received:

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## Johnston County-Specific Questions - Short Answer

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Please describe briefly any accomplishments or significant experiences you have had with each of the following programs or activities. Non-traditional candidates are encouraged to explain comparable experiences.

1. Instructional leadership

2. Financial planning, budgeting, and procuring additional funding

3. Goal setting and monitoring student achievement

4. Success in working with diverse populations

5. Leadership in maintaining safe school environments

6. Planning and funding of school facilities

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## Johnston County-Specific Questions - Essays

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Please provide short answers to the following questions.

1. What would you do to raise student achievement levels and help close achievement gaps?

2. What personal and/or administrative skills or experiences do you have which you believe make you qualified to be our next superintendent?

3. What are the first things you would do to learn about our community and schools?

4. Please describe your leadership style.

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## References

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References will be requested when needed. If you wish to attach any reference letters, please do so below.

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## Additional Information

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Please attach any additional information you wish to share with the board which is not specifically covered in this application form and which you would like the board to consider as it evaluates your application (e.g., cover letter, news articles, etc.).

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## Criminal and Employment Background Information

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Have you ever been convicted of a crime as follows? Note, in accordance with state law, you are not required to disclose any arrest, charge, or conviction that has been expunged from the public record.

- \* Felony
- \* Misdemeanor
- \* Traffic Offenses


If yes, please provide a brief explanation of the date and circumstances below or on an attached page. Note, in accordance with EEOC guidance, disclosure of such information will not be an automatic bar to employment.

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Have you ever been dismissed, bought out, asked to resign from a position, or had a contract not renewed?

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If yes, please provide a brief explanation of the date, position, employer, and circumstances below or on an attached page.

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## **Johnston County Release and Certification**

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I hereby expressly authorize the Johnston County Board of Education and its agents and employees, including the North Carolina School Boards Association (NCSBA) and its employees, to make any investigation of my personal, financial, or employment history. This release expressly includes, but is not limited to, federal and/or state, criminal, law enforcement, or traffic records. I understand that I am not required to disclose any arrest, charge, or conviction that has been expunged from the public record. I also expressly give permission for the North Carolina School Boards Association and its agents and employees to have access to any and all personnel records it may receive in connection with my application. I further authorize any former employer, person, firm, corporation, credit agency, administrative body, or governmental agency to give to the NCSBA and the Johnston County Board of Education, its agents, or employees any information they may have regarding me. In consideration of the review of my employment application by the Johnston County Board of Education, I hereby release the Johnston County Board of Education, its agents, and employees, the North Carolina School Boards Association, its agents, and employees, and any and all providers of information to whom this is sent from any liability as a result of furnishing or receiving this information. I hereby authorize my previous employers to provide all information which they may have concerning my past employment and release them and the Johnston County Board of Education, its agents, and employees, as well as all previous employers from any potential liability resulting from the release of information. I also certify that I have read this information carefully and that the information I have given is correct and complete. I understand and agree that the falsification of any statement on this application, or in any personal interview, will constitute sufficient grounds for nonemployment or dismissal.

The Johnston County Board of Education does not discriminate in the hiring, tenure, or promotion of employees on the basis of race, religion, sex, national origin, disability, age, genetic testing and screening information, or veteran status.

# **Johnston County Board of Education Superintendent Application**

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## **Johnston County Collection of Public Information**

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Thank you for submitting an application for the position of Superintendent of the Johnston County School System. During the process of evaluating candidates, the Johnston County Board of Education ("board") or its agent including the North Carolina School Boards Association and its employees, may view and/or access information about applicants that is publicly available, including information that is publicly available on the Internet. The board will not use information from any such source to discriminate on the basis of race, religion, sex, national origin, disability, age, genetic testing and screening information, or veteran status or any other legally protected status.

By signing below, I John Doe acknowledge and agree that the board may view and/or access publicly available information about me, including information publicly available on the Internet, as part of its review of my application for the position of the Johnston County Superintendent of Schools. I further understand and agree that falsification of any publicly available information, explanation, or supporting documentation will constitute sufficient causal grounds for nonemployment and/or dismissal.